

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

ENTERPRISE, STRATEGIC PLANNING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 12 NOVEMBER 2013

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

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| 1 | <p><u>REQUESTS FOR DEPUTATIONS</u></p> <p>A Request for Deputation has been received from Bill Lonsdale, in relation to item 8.5 (Review of Parking Charges).</p> | <p><u>The Committee resolved:-</u> to hear the deputation from Mr Bill Lonsdale.</p> | | | |
| 2.1 | <p><u>Members are Requested to Resolve that any Exempt Business on this Agenda be Considered with the Press and Public Excluded</u></p> | <p><u>The Committee resolved:-</u> agreed</p> | | | |
| 3.1 | <p><u>Minute of Previous Meeting of 29 August 2013</u></p> | <p><u>The Committee resolved:-</u> to approve the minute.</p> | | | |
| 4.1 | <p><u>Notice of Motion by Councillor Malone - Earlsparke Drive</u></p> <p>“With reference to the petition received from 108 residents expressing their dismay at the poor condition of Earlsparke Drive, Bielside: Request</p> | <p><u>The Committee resolved:-</u> to instruct officers to refer this to the budget process.</p> | | Asset Management & Operations | |

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| | that the section of Earlspar Drive, Bieldside from number 1 – 22 be resurfaced. This to be funded from the 600k under spend in the general fund.” | | | | |
| 4.2 | <p><u>Notice of Motion by Councillor McCaig - 2014 Scottish Golf Open</u></p> <p>“Aberdeen City Council welcomes the announcement that the 2014 Scottish Open is to be staged at Royal Aberdeen in 2014 and looks forward to working with partners to ensure that this opportunity to promote Aberdeen on an international stage is not missed.”</p> | <p><u>The Committee resolved:-</u> That Aberdeen City Council welcomes the sponsorship commitment Aberdeen Asset Management has generously given to the Men’s and Women’s Scottish Open 2014 being held at Royal Aberdeen. Aberdeen City Council is delighted that the 2014 Scottish Open will be held in Aberdeen. The competition will promote golf in the North East and highlight Aberdeen as an exceptional destination for golf. Further acknowledges the Council’s full support for this major event which will bring enormous benefits to the city. Notes the hypocrisy of the First Minister who, when boycotting the Open golf championship played at Muirfield, stated “I don’t think it helps the game to have the suggestion of a bias against women, and the greatest tournament on this planet should have this impression that somehow ladies, women, girls should be second be second class citizens. I don’t think that’s right,” Later the First Minister in his response to Councillor Angela Taylor’s letter detailing her concerns clearly stated that he supports golf clubs that discriminate against women which offer “a form of equality”. This Committee notes with dismay the attitude of the First Minister to equality. This Committee further notes equality in all aspects of life.</p> | | Economic & Business Development | Rita Stephen |
| 5.1 | <p><u>Capital Monitoring - Infrastructure Projects</u></p> | <p><u>The report recommended:-</u> that the Committee note the current position.</p> <p><u>The Committee resolved:-</u></p> | | Enterprise, Planning and Infrastructure | David Marshall |

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| | | to approve the recommendations. | | | |
| 5.2 | <u>2013-14 Revenue Budget Monitoring</u> | <p>The report recommended:- (a) note this report on the performance to date and the forecast outturn and the information on risks and management action that is contained herein; (b) instruct that officers continue to review budget performance and report on Service strategies as required to ensure a balanced budget; and (c) instruct officers to report, in due course, on the actual outturn compared to budget following completion of the 2013/14 financial statements.</p> <p>The Committee resolved:- to approve the recommendations.</p> | | Enterprise, Planning and Infrastructure | Brian Downie, Gordon McIntosh, Maggie Bochel and Hugh Murdoch |
| 5.3 | <u>Arms Length External Organisations - Governance Arrangements - This Item has been Withdrawn</u> | This item was withdrawn. | | | |
| 6.1 | <u>European Projects Update Report</u> | <p>The report recommended:- (a) Notes the successful town twinning project application. (b) Notes the MUSIC project extension. (c) Notes the actions taken to implement internal audit report. (d) Approves oversea travel to attend a pre launch of the Hydrogen Buses in Brussels. Elected Member representatives, the Chief Executive, two officers, and the press and journal to Van Hool bus manufacturer in Brussels.. (e) Approves attendance for one officer to attend the FCH JU finance workshop in Brussels on 5th</p> | | Economic & Business Development | Stuart Bews |

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| | | <p>November.</p> <p><u>The Committee resolved:-</u></p> <p>(i) to approve the recommendations subject to deleting the words “and the press and journal” from recommendation (d); and</p> <p>(ii) to note that the Convener, whom failing and a member of the opposition would be attending the pre-launch of the Hydrogen Buses event in Brussels.</p> | | | |
| 6.2 | <u>Offshore Europe 2013 Feedback and Offshore Europe 2015</u> | <p><u>The report recommended:-</u></p> <p>(a) note the content of this report.</p> <p>(b) support the Council’s involvement in the exhibition in 2015 and as such commit to the necessary funding of £80,000. This will require £40,000 per annum being maintained in the budget for 2014-15 and 2015-16 subject to the standard budgetary process.</p> <p>(c) Support the proposed direction for the promotion of Aberdeen at Offshore Europe 2015.</p> <p><u>The Committee resolved:-</u></p> <p>to approve the recommendations.</p> | | Economic & Business Development | Lynda Raitt |
| 6.3 | <u>Twinning and International Partnerships</u> | <p><u>The report recommended:-</u></p> <p>That the Committee approve of the following grants from the International Twinning Budget 2013-2014:</p> <p>a) £6,600 towards the educational exchange visit of pupils and staff from Manor Park School to Nestor Perret/Jean Jaures Ecoles, Clermont-Ferrand, 23rd to 28th June 2014.</p> <p>b) £8,000 towards the inward visit of speakers and school pupils from Clermont-Ferrand and Regensburg to participate in a two day conference on ‘The Impact of the Great War on Aberdeen & its Twin Cities’, Aberdeen, 26th to</p> | | Economic & Business Development | Amye Robinson |

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| | | <p>29th March 2014.</p> <p>c) £1,600 towards the visit of a Bavarian Marching Band in the Christmas Parade, 23rd to 25th November 2013.</p> <p>d) £4,380 towards the participation of a jazz quartet from Clermont-Ferrand to participate in the Aberdeen Jazz Festival, Aberdeen, 14th to 16th March 2014.</p> <p>e) £900 towards the visit of four Head Teachers from Clermont-Ferrand to meet with potential Aberdeen partner schools, 20th to 23rd November 2013.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | | |
| 6.4 | <u>Strategic Hydrogen Programme</u> | <p>The report recommended:- that the Committee approve</p> <p>(a) that Aberdeen City Council participate and lead the bus feasibility study project with the seven cities if they agree to work in partnership. Failing that, that Aberdeen City Council develop a new partnership to undertake this project. This includes a contribution from Aberdeen City Council of up to £10,000 from existing service budgets.</p> <p>(b) Travel costs for one officer to attend the Fuel Cell Hydrogen – Joint Undertaking (FCH-JU) workshop in Brussels on 5 November 2013 and the FCH-JU annual conference on the 13th of November.</p> <p>(c) Aberdeen City Council participation in the Hyacinth Project</p> <p>(d) Aberdeen City Council participation in the ACHES project, subject to securing additional external funding.</p> <p>(e) Travel for an Officer to be nominated by the</p> | | Economic & Business Development | Stuart Bews & Yasa Ratnayeke |

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| | | <p>Director EP&I to Hydrogenics established Hydrogen fuelling stations in the California, Canada and Belgium to finalise scope and design of station to be built in Aberdeen for the ACHES project</p> <p>(f) Aberdeen City Council to participate in the HESTON project, subject to securing additional external funding.</p> <p>(g) The proposed delivery mechanism attached at appendix 1.</p> <p>(h) Travel costs for two officers, Director of Enterprise Planning & Infrastructure plus Council Leader to launch the Smart Aberdeen 2020 documents in Scotland House, Brussels, on 27th November 2013.</p> <p><u>The Committee resolved:-</u> to approve the recommendations subject to removing the words “if they agree to work in partnership” from recommendation (a).</p> | | | |
| 7.1 | <p><u>Aberdeen Local Development Plan Policy on Affordable Housing Requirements for New Development</u></p> | <p><u>The report recommended:-</u> That the Committee approve:-</p> <p>(a) Not to implement the change in the methodology for calculating commuted sums at this time, but for officers to continue to investigate the potential of a change in the methodology and give detailed consideration to the consultation responses.</p> <p>(b) Work with officers in Housing and Legal to incorporate target prices for affordable units to be incorporated within legal agreements and monitor the effects of this approach.</p> <p>(c) Report back to this Committee March 2014 with an up-date on progress of recommendation (b) and responses to comments from recommendation (a).</p> | | Planning and Sustainable Development | Daniel Harrington |

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| | | <p><u>The Committee resolved:-</u> (i) to approve the recommendations; and (ii) TBC (awaiting wording from Cllr Finlayson)</p> | | | |
| 7.2 | <p><u>Aberdeen Local Development Plan - Main Issues</u></p> | <p><u>The report recommended:-</u> That the Committee approve:- (a) note the outcomes of the pre-Main Issues Consultation; (b) note the contents of the Aberdeen Local Development Plan Main Issues Report; (c) agrees to the publication of the Aberdeen Local Development Plan Main Issues Report for a 10 week consultation period from 13 January 2014 until 24 March 2014, with the outcomes to be reported to the Enterprise, Strategic Planning and Infrastructure Committee with the Proposed Plan in due course ; and (d) agree to the publication of the supporting documents listed in the Appendices to inform that consultation.</p> <p><u>The Committee resolved:-</u> (i) to amend the report as appropriate to include the following housing sites as preferred development options for consultation:- <ul style="list-style-type: none"> • B0904 Woodend Site 2 - 3 houses • B0905 Woodend Site 1 – 14 to 16 houses • B0913 Malcolm Road East and the remaining land to the south west between Malcolm Road and Bucklerburn Road – 71 houses • B0914 Mid Anguston – 8 houses; and (ii) to otherwise approve the recommendations.</p> | | <p>Planning and Sustainable Development</p> | <p>Andrew Brownrigg</p> |

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| 7.3 | <u>Supplementary Guidance: Serviced Apartments</u> | <p>The report recommended:- that the Committee approve Supplementary Guidance: Serviced Apartments be released for a four week consultation.</p> <p><u>The Committee resolved:-</u> to approve the recommendation.</p> | | Planning and Sustainable Development | Louise MacSween |
| 7.4 | <u>Strategic and Local Transport Projects Update Report</u> | <p>The report recommended:- that the Committee:- (a) Note the contents of this report; (b) Endorse development through Nestrans including Board decisions and progress on the 2013/14 programme of works; (c) Agree that the policy for Complementary Uses of Park and Ride Sites which was approved by this Committee on 15th March 2011 be modified to include consultation as set out in Section 2; (d) Approve officers' proposed response to Nestrans on the draft Freight Action Plan refresh; and (e) Endorse officers' response to Aberdeen International Airport's draft Noise Action Plan 2013-2018 consultation.</p> <p><u>The Committee resolved:-</u> (i) to approve the recommendations; and (ii) that a report be submitted to a future meeting on the use of Park and Ride sites as a safe pick-up and drop-off point for private companies operating buses to transport their employees to their place of employment.</p> | | Planning and Sustainable Development | Will Hekelaar |
| 7.5 | <u>Environmental Noise Mapping and Action Planning</u> | <p>The report recommended:- that the Committee:- (a) note the contents of this report; (b) instruct relevant officers within the Housing</p> | | Housing & Environment & Planning and Sustainable | Aileen Brodie & Kenneth Neil |

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| | | <p>and Environment and Enterprise, Planning and Infrastructure Services to:-</p> <p>(1) jointly assess all Candidate Noise Management Areas (CNMAs) and Candidate Quiet Areas (CQAs) and recommend those that are appropriate to include in the final Noise Action Plan;</p> <p>(2) jointly develop, in liaison with the Scottish Government, a final Noise Action Plan within the timescales specified by the Scottish Government;</p> <p>(3) update the Committee on the outcomes of the assessment process for the CNMAs and CQAs and the submission of the Noise Action Plan for Scottish Government approval within 6 months, with subsequent annual reporting on progress on the implementation of the approved Noise Action Plan during the period 2014-2018.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Development | |
| 7.6 | <u>Marine Scotland Consultations</u> | <p>The report recommended:- that the Committee approves the draft consultation response for submission to the Scottish Government.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Planning and Sustainable Development | Ann-Marie Gauld |
| 7.7 | <u>Internal Waste Minimisation Plan</u> | <p>The report recommended:- that the Committee -</p> <p>(i) Approve the actions to reduce Council waste set out in the Internal Waste Minimisation Plan.</p> <p>(ii) Refer the Internal Waste Minimisation Plan report to all other Service Committees to endorse.</p> <p><u>The Committee resolved:-</u></p> | | <p>Planning and Sustainable Development</p> <p>Democratic Services</p> | <p>Alison Leslie</p> <p>Rebecka Coull, Karen Riddoch and Allison</p> |

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| | | to approve the recommendations. | | | Swanson |
| 7.8 | <u>Persley Den (Woodside) Masterplan</u> | <p>The report recommended:- that the Committee - (a) Approve the Persley Den (Woodside) Masterplan as interim planning advice; and (b) Agree for officers to implement the process to ratify the Masterplan as Supplementary Guidance, which includes a 4 week public consultation period. The results of the consultation, including any necessary amendments, will be reported back to Committee prior to submission to Scottish Government.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Planning and Sustainable Development | Rebecca Kerr |
| 7.9 | <u>Berryden (Broadfold Works) Development</u> | <p>The report recommended:- that the Committee – (a) Approve a maximum contribution of £15,000 to the Scottish Historic Buildings Trust to prepare an options appraisal, the detail of which will be agreed with Aberdeen City Council’s Enterprise Planning & Infrastructure Service for the Grey Mill site; and (b) Agree that the Council manage the funds as proposed in the draft section 75 agreement provided that all Council costs in so doing and any other obligations arising therefrom are met by the owners of the Broadford Works site</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Planning and Sustainable Development | Gordon McIntosh & Maggie Bochel |
| 7.10 | <u>Scottish Planning Policy Consultation</u> | <p>The report recommended:- that the Committee agree the contents of this</p> | | Planning and Sustainable | Andrew Brownrigg |

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| | | <p>report and forward it to the Strategic Development Planning Committee for submission to the Scottish Government.</p> <p><u>The Committee resolved:-</u> to approve the recommendation.</p> | | <p>Development</p> <p>Democratic Services</p> | Rebecka Coull |
| 8.1 | <u>Various Small Scale Traffic Management and Development Associated Proposals (New Works)</u> | <p><u>The report recommended:-</u> That the Committee -</p> <p>(a) Approve the proposals in principle</p> <p>(b) Instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report, excepting the 'Kingswells Park & Ride' item. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee.</p> <p>(c) Instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation order required as described in the 'Kingswells Park & Ride' item. If no significant objections are received, then progress with the public advertisement. If no objections are received, then allow approval of the TRO immediately under delegated powers. If objections are received, report the results to a future meeting of this Committee. and</p> <p>(d) Instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking spaces and report back to a future meeting of this Committee.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management & Operations | Andrew Diansangu |

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| 8.2 | <u>Traffic Orders at the Final Stage</u> | <p>The report recommended:- That the Committee - (a) in relation to The Aberdeen City Council (Trinity Street, Aberdeen) (Loading Bay) Order 201(X) overrule the objections received and approve this order be made as originally envisaged; and (b) approve the orders that did not attract objections, and that all the orders be made and implemented accordingly.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management & Operations | Graeme McKenzie |
| 8.3 | <u>Obstructions - Commercial Waste Bins</u> | <p>The report recommended:- That the Committee - (a) Approve the proposed charge of £500 for monitoring, uplift, storage, and return or destruction of commercial waste bins. (b) Instruct officers to write to businesses advising of the decision and to advise them of the implementation date of 2 June 2014</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management & Operations | Raymond Moffat |
| 8.4 | <u>Roads Winter Service Plan 2013-14</u> | <p>The report recommended:- That the Committee - (a) note the content of this report (b) instruct officers to amended "Roads Winter Service Plan" for 2013 – 2014, Appendix A, to include cycleways within the amended footway treatment section.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management & Operations | John Shearer |

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| 8.5 | <u>Review of Parking Charges</u> | <p>The report recommended:- That the Committee - (a) Note the contents of the report and the importance of parking controls as a tool to support sustainable travel and assist in minimising traffic levels; (b) Adopt a policy for and approve the increase in business permits to £660 to align with the annual travel costs by city wide sustainable travel options; (c) Approve the revised on street charges within the peripheral zones to support sustainable travel objectives; (d) Approve the alteration in charging hours within the long stay off street car parks to 8am to 8pm Monday to Saturday and 1pm to 5pm on a Sunday; (e) Approve the revised parking charge structure for Golden Square off street car park to the onstreet charges; (f) Instruct officers to continue to monitor on street parking cost in relation to public transport costs and adjust accordingly in order that we continue to provide and promote a sustainable transport system; (g) Instruct officers to carry out a review of the other proposed controlled parking zones to determine whether these areas of the city require additional parking restrictions in order to facilitate the management of the transportation and road network; (h) Approve the adoption of a policy revision to the business permit “in order to be awarded a business permit it should be shown that a vehicle would have to be used for business purposes frequently (more that three occasions) on a daily basis”; (i) Refer this report to the Housing and</p> | | Asset Management & Operations | Andrew Smith & Louise Napier |

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| | | <p>Environment committee with a recommendation that proposed charges for private off street parking spaces operated by this council is adopted to support the aims of Regional Transport Strategy and objectives for a Smarter City; and</p> <p>(j) Instruct officers to monitor the benefits and outcomes of the emission related parking charges in other cities and to report back in 18 months in the following terms (1) Establish the process and cost implications under which a residential permit scheme could be rolled out across the City as 'phase 1' of an Emissions Based Parking Control (EBPC). (2) Establish the process and cost implications for a pay & display scheme to roll out across the City as 'phase 2' of EBPC.</p> <p><u>The Committee resolved:-</u> to adopt the following motion:-</p> <p>(i) agrees recommendations (a) and (d) to (j) in the report;</p> <p>(ii) agrees to approve a revised reduced residential parking permit charge for the next three years, reducing the cost of the first permit by £10 a year in order that by 2017 the annual cost of the first permit will be £50; and</p> <p>(iii) instructs officers to consult with Aberdeen Inspired, Visit Aberdeen and the Aberdeen and Grampian Chamber of Commerce on parking charges within the Inner City Centre, Outer City Centre and Peripheral Zones as outlined in Appendix 3 with a view to encouraging city centre regeneration and to report back to the Committee at its meeting on 13th March 2014 with proposals for revised parking charges.</p> | | | |
| 8.6 | <u>Parades/Marches Operating and Charging Policy</u> | The report recommended:- That the Committee - | | Asset Management & | Mike Cheyne |

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| | | <p>(a) to note the content of this report (b) To agree one of the following options Option 1 That the current system of charging for all costs associated with Parades/Marches along Union Street be continued. Option 2 To approve the Policy on Charging for 2013 (Appendix A) (c) If Option 2 is approved, Forward this report to Finance and Resources Committee to request that an additional budget of £21,000 for Processions in Aberdeen in accordance of the policy for 2014-2015 and beyond be included within the budget setting process.</p> <p><u>The Committee resolved:-</u> to approve recommendation (a) and instruct officers to refer option 1 of recommendation (b) to the budget process.</p> | | Operations | |
| 9.1 | <u>Committee Business Statement</u> | <p><u>The Committee resolved:-</u> (i) to delete item 3 (Parking Charges/Emissions – Based Permit System), item 5 (Housing car Parking – Permit and Enforcement Consultation Results), item 6 (Management of Events in Parks and Open Spaces), item 17 (Internal Waste Minimisation), item 18 (Review of the Aberdeen Local Development Plan), item 20 (Parking Charges), item 22 (Roads Winter Service Plan) and item 32 (Processions Charging Policy); and (ii) to otherwise note the updates contained within the statement.</p> | | Democratic Services | Mark Masson |
| 9.2 | <u>Motions List</u> | <u>The Committee resolved:-</u> | | Democratic | Mark Masson |

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| | | <p>(i) to delete item 1 (Super Connected Cities – Superfast Broadband) and item 5 (2014 Scottish Open) from the statement;</p> <p>(ii) in relation to item 2 (Haudagain Improvement), that officers be instructed to invite a response to the previous letter submitted to the Transport Minister; and</p> <p>(iii) in relation to item 3 (Support for micro, small and medium sized local businesses), that officers be instructed to submit a report to the next meeting of the Committee.</p> | | <p>Services</p> <p>Planning and Sustainable Development</p> <p>Economic & Business Development</p> | <p>Maggie Bochel</p> <p>Elaine Robertson</p> |
| 10.1 | <u>City Events Programme 2014 -2015</u> | The report recommendations and resolutions contained exempt information. | | <p>Economic & Business Development</p> <p>Democratic Services</p> | <p>Daniel Parrott</p> <p>Allison Swanson</p> |
| 10.2 | <u>Redesign of Road Operations - Business Case</u> | <p>The report recommended:- that:</p> <p>(a) this report is approved to allow the service to move forward and start the programme of implementation to achieve the necessary savings;</p> <p>(b) any alterations to the Business Case are delegated to Head of Asset Management and Operations who will carry out consultation with the relevant Trade Unions; and</p> <p>(c) any alterations to the Business Case involving staff conditions are delegated to Head of Human Resources and Occupational Development who will carry out consultation with the relevant Trade Unions.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | <p>Asset Management & Operations</p> | <p>Richard Blain</p> |